

NOTE: AGENDA ORDER SUBJECT TO CHANGE

**LE MARS CITY COUNCIL REGULAR MEETING
TUESDAY, MARCH 1, 2011, 12:00 P.M.
AGENDA**

A. CALL TO ORDER – MAYOR

ROLL CALL – CITY CLERK

COUNCILMEMBERS: NELSON_____, KNAPP_____, REXWINKEL_____,
LEONARD_____, IHRKE_____

B. HEARINGS

1. FY 2011-12 Budget - 12:00 P.M.
2. Building & Construction Regulations Update

C. GENERAL DISCUSSION

1. Northwest Iowa Development Update – Neal Adler
2. Ambulance Operations – Bill Rosacker
3. Citizens
4. “Thumbs Up” Award

D. CONSENT ITEMS

All items listed under "Consent" Agenda will be enacted by one motion. There will be no separate discussion on those items unless a request is made prior to the time the Council votes on the motion.

1. Approval of February 15, 2011 Regular Meeting Minutes
2. List of Bills for Period Ending 2/28/11

E. ACTION ITEMS

1. FYE 2010 Comprehensive Annual Financial Report
2. Funding Recommendations by CVB Advisory Board
3. 12th Street SE Reconstruction - STP Project
4. Lincoln/Lake Intersection Improvements - STP Project

F. DISCUSSION

1. Council/Mayor
2. City Administrator/Public Works Director
 - a. Annual Report - Code Department
3. Assistant City Administrator

G. ADJOURNMENT

Employment Conditions (Per Iowa Code 21.9)

The City Council will enter into a session to discuss matters relating to employment conditions of employees of the governmental body who are not covered by a Collective Bargaining Agreement. This session is exempt from the open meetings law.

CITY OF LE MARS, IOWA

Hearing	REQUEST FOR COUNCIL ACTION	Date: March 1, 2011
	Description: FY 2011-12 Budget - 12:00 P.M.	Item No. B-1

Information:

At its February 15, 2011 meeting, the Council accepted the proposed FY 2011-12 Budget and established this date and time to hear public comment regarding said Budget. The required notice has been published. .

Staff Recommendation:

The Mayor opens the hearing and asks for written or oral objections or comments on the Budget. After hearing all comments, the Mayor announces the time for receiving objections is closed.

Administration recommends Council approval with or without amendment as we are required to submit an approved Budget to the State by March 15, 2011.

Please bring your budget information to the meeting.

COUNCIL ACTION REQUESTED

Motion adopting Resolution No. _____
adopting the Annual Budget for the
fiscal year ending June 30, 2012.

(Roll Call)

CITY OF LE MARS, IOWA

Hearing	REQUEST FOR COUNCIL ACTION	Date: March 1, 2011
	Description: Building & Construction Regulations Update	Item No. B-2

Information:

The Council set this as the date and time for public hearing on a proposed ordinance amending Chapter 155 – Building and Construction Regulations. The Ordinance will update said Chapter to mirror the State of Iowa’s adoption of building standards.

Staff Recommendation:

The Mayor opens the hearing and asks if there are any written or oral objections or comments to the amendment. After hearing all comments, the Mayor announces the hearing is closed.

Staff has received no comments in the last month.

COUNCIL ACTION REQUESTED

Motion approving the first reading of Ordinance No. _____ Amending Building and Construction Regulations and amending Chapter 155.

(Roll Call)

Le Mars City Council Meeting
Tuesday, February 15, 2011, 12:00 P.M.
Minutes

Mayor Pro Tem Knapp presided. Present: Ihrke, Rexwinkel, Leonard, Nelson, Knapp. Absent: None.

NOTE: A hearing was held regarding the proposal to vacate City right-of-way in the One Hundred (100) Block of both 1st Street SE and 1st Avenue SE and to verify any uncertainty regarding previously vacated alleys and easements relative to both the North Ice Cream Plant and South Ice Cream Plant and no oral or written objections were received.

Rexwinkel moved, Nelson seconded Resolution No. 11-6 authorizing the vacation and sale of City Right-of-Way of both 1st Street SE and 1st Avenue SE adjacent to the North Ice Cream Plant and modify the previously vacated alleys and easements, as stated to Wells' Dairy, Inc. be adopted, and that the Legal Committee be authorized to finalize the transactions. On Roll Call: Ayes: Leonard, Knapp, Ihrke, Rexwinkel, Nelson. Nays: None.

Nelson moved, Ihrke seconded that the following items be approved under the "Consent Agenda." On Roll Call: Ayes: All present. Nays: None.

- Regular meeting minutes of February 1, 2011 and Special Meeting Minutes of February 7, 2011.
- List of bills for period ending 2/11/11.
- Receipt of January 2011 Financial Statement.

Nelson moved, Ihrke seconded receipt of the Convention and Visitor Bureau Advisory Board's recommendation for FY '12 project funding be acknowledged; however, table action until the March 1, 2011 Council Meeting to allow citizen input. On Roll Call: Ayes: All present. Nays: None.

Ihrke moved, Nelson seconded the proposed 2011-2012 Annual Budget be accepted and that March 1, 2011 at 12:00 PM be established for public hearing regarding adoption of the FY 2011-2012 Budget. On Roll Call: Ayes: All present. Nays: None.

Leonard moved, Rexwinkel seconded the Agreement with GIS Workshop, Inc. be approved in the amount of \$29,685 to design and develop a GIS database for both Water and Wastewater Departments. On Roll Call: Ayes: All present. Nays: None.

Nelson moved, Ihrke seconded the Engineering Agreement with Bolton & Menk entitled Work Order No. 2 in the amount of \$42,600 for the Airport Snow Removal Equipment Building be approved. On Roll Call: Ayes: All present. Nays: None.

Knapp moved, Rexwinkel seconded Staff negotiate a new contract with the Airport Manager to be effective July 1, 2011. On Roll Call: Ayes: All present. Nays: None.

NOTE: Annual Reports were presented by Police and Wastewater Departments.

Ihrke moved, Rexwinkel seconded to enter Closed Session under Iowa Code 21.5c concerning a matter that is presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. On Roll Call: Ayes: Leonard, Nelson, Knapp, Ihrke, Rexwinkel. Nays: None.

Ihrke moved, Nelson seconded to move out of Closed Session. On Roll Call: Ayes: All present. Nays: None.

Ihrke moved, Rexwinkel seconded the meeting be adjourned at 1:45 P.M.

CITY OF LE MARS, IOWA

Consent	REQUEST FOR COUNCIL ACTION	Date: March 1, 2011
	Description: List of Bills for Period Ending 2/28/11	Item No. D-2

Attached is the list of bills for the period ending 2/28/11.

COUNCIL ACTION REQUESTED

Approval of bills for the period
ending 2/28/11

(No Roll Call)

CITY OF LE MARS, IOWA

Action	REQUEST FOR COUNCIL ACTION	Date: March 1, 2011
	Description: FYE 2010 Comprehensive Annual Financial Report	Item No. E-1

Information:

The Council has received a copy of the FYE 2010 Comprehensive Annual Financial Report. A Representative of Williams and Company will be at the meeting to discuss the report.

Staff Recommendation:

Administration has reviewed the Audit and recommends Council acceptance.

COUNCIL ACTION REQUESTED

Motion accepting the City of Le Mars Comprehensive Annual Financial Report for the year ended June 30, 2010.

(No Roll Call)

CITY OF LE MARS, IOWA

Action	REQUEST FOR COUNCIL ACTION	Date: March 1, 2011
	Description: Funding Recommendations by CVB Advisory Board	Item No. E-2

Information:

At its February 15, 2011 meeting the Council acknowledged receipt of the Convention and Visitor Bureau Advisory Board's recommendations for FY '12 project funding and tabled action to this meeting to allow citizen input.

As of the preparation of the Agenda, no comments had been received.

Staff Recommendation:

The Mayor should ask for public input.

Financial Impact:

In accordance with annual appropriations.

COUNCIL ACTION REQUESTED

Motion approving the Convention and Visitor Bureau Advisory Board's recommendations (or as amended) for FY '12 project funding in the amount of \$_____.

(No Roll Call)

CITY OF LE MARS, IOWA

Action	REQUEST FOR COUNCIL ACTION	Date: March 1, 2011
	Description: 12th Street SE Reconstruction - STP Project	Item No. E-3

Information:

DGR has prepared the final plan and profile sheets for the 12th Street SE Reconstruction STP Project from 8th Avenue E to 12th Avenue E (attached).

Cost Estimate will be available at the public hearing.

Proposed Schedule:

Introduce Plans & Establish Public Hearing	March 1, 2011 Reg Meeting
Public Hearing	March 15, 2011 (12:00 PM) Reg Mtg
Bid Letting by IDOT	March 15, 2011 (10:00 AM @ IDOT)
Award Construction Contract	April 5 (or April 19, 2011 Mtg)
Begin Construction	August 15, 2011 – Late Start Date
End Construction	30 working days

Staff Recommendation:

DGR recommends approval. City Staff recommends approval to proceed to public hearing and bid letting.

COUNCIL ACTION REQUESTED

Motion establishing March 15, 2011 at 12:00 P.M. as the date and time for public hearing on plans, specifications, form of contract and estimate of cost for the 12th Street SE Reconstruction STP Project.

(No Roll Call)

CITY OF LE MARS, IOWA

Action	REQUEST FOR COUNCIL ACTION	Date: March 1, 2011
	Description: Lincoln/Lake Intersection Improvements - STP Project	Item No. E-4

Information:

DGR has prepared the final plan and profile sheets for the Lincoln/Lake Intersection Improvements STP Project from 4th Street SW to 24th Street SW (attached).

Cost Estimate will be available at the public hearing.

Proposed Schedule:

Introduce Plans & Establish Public Hearing	March 1, 2011 Reg Meeting
Public Hearing	March 15, 2011 (12:00 PM) Reg Mtg
Bid Letting by IDOT	April 19, 2011 (10:00 AM @ IDOT)
Award Construction Contract	April 19 (or May 3, 2011 Mtg)
Begin Construction	Unknown at this time
End Construction	Unknown at this time

Staff Recommendation:

DGR recommends approval. City Staff recommends approval to proceed to public hearing and bid letting.

COUNCIL ACTION REQUESTED

Motion establishing March 15, 2011 at 12:00 P.M. as the date and time for public hearing on plans, specifications, form of contract and estimate of cost for the Lincoln/Lake Intersection Improvements STP Project.

(No Roll Call)