

NOTE: AGENDA ORDER SUBJECT TO CHANGE

**LE MARS CITY COUNCIL REGULAR MEETING
TUESDAY, OCTOBER 2, 2018, 12:00 P.M.
AGENDA**

**A. CALL TO ORDER – MAYOR
PLEDGE OF ALLEGIANCE
ROLL CALL – CITY CLERK**

COUNCILMEMBERS: NELSON_____, KNAPP_____, REXWINKEL_____,
GOODCHILD_____, WICK_____

MOTION TO APPROVE THE AGENDA

B. HEARINGS

1. Prairieview Addition Utility Improvement Project – 12:00 PM

C. GENERAL DISCUSSION

1. Citizens
2. "Thumbs Up" Award

D. CONSENT ITEMS

All items listed under "Consent" Agenda will be enacted by one motion. There will be no separate discussion on those items unless a request is made prior to the time the Council votes on the motion.

1. Approval of September 18, 2018 Regular Meeting Minutes
2. List of Bills for Period Ending 09/30/18
3. Renewal of Liquor License (La Fiesta Charra, KC's)
4. Kellen's Big Acre Addition

E. ACTION ITEMS

1. Ice Cream Days/Sesquicentennial
2. City Administrator/Staffing

F. DISCUSSION

1. Council/Mayor
2. Assistant City Administrator

G. ADJOURNMENT

Next Resolution No. 18-30
Next Ordinance No. 949

Odd/Even Parking Begins Nov. 1st!

Odd/Even Parking Ordinance is in effect from NOVEMBER 1ST to APRIL 1ST. Residents MUST park on the odd numbered side of the street (where house numbers are odd) on odd calendar days and the even numbered side of the street on even calendar days. The calendar day begins at 6 p.m. the previous day and ends at 6 p.m. the day of.

CITY OF LE MARS, IOWA

Hearing	REQUEST FOR COUNCIL ACTION	Date: October 2, 2018
	Description: Prairieview Addition Utility Improvement Project – 12:00 PM	Item No. B-1

Information:

At the September 18, 2018 meeting, Council set this as the date and time to hear public comment on plans, specifications, form of contract and estimate of cost for the Prairieview Addition Utility Improvement Project.

Staff Recommendation:

The Mayor opens the hearing and asks for written or oral objections or comments on the project. After hearing all comments, the Mayor announces the time for receiving objections is closed.

Staff is recommending Council follow the suggested schedule:

Public Hearing	October 2, 2018
Bid Letting	October 23, 2018 at 10:00 am
Award of Contract	November 6, 2018

Financial Impact:

Project will be funded through each utility's improvements budget. City will be reimbursed 50% of costs as lots are sold as agreed upon in the Development Agreement with the developer. Estimate for City utilities is \$82,500

COUNCIL ACTION REQUESTED

Motion to adopt Resolution No. _____ on plans, specifications, form of contract and estimate of cost for the Prairieview Addition Utility Improvement Project.

(Roll Call)

IMPROVEMENT PROJECT FOR PRAIRIEVIEW ADDITION LE MARS, IOWA

CITY OF LE MARS

STANDARD SPECIFICATIONS

- URBAN STANDARD SPECIFICATIONS FOR PUBLIC IMPROVEMENTS:
- DIVISION 2 - EARTHWORK
- DIVISION 3 - TRENCH BACKFILL AND TRENCHLESS
- DIVISION 4 - SEWER AND DRAINAGE
- DIVISION 5 - WATERMANS AND APPURTENANCES
- DIVISION 6 - STRUCTURES FOR SANITARY AND STORM SEWERS
- DIVISION 7 - STREETS AND RELATED WORK
- DIVISION 9 - SITE WORK & LANDSCAPING

NOTE
EXACT LOCATION OF SANITARY SEWER INETS AND WATERMANS SHALL BE DETERMINED BY SURVEY IN FIELD.

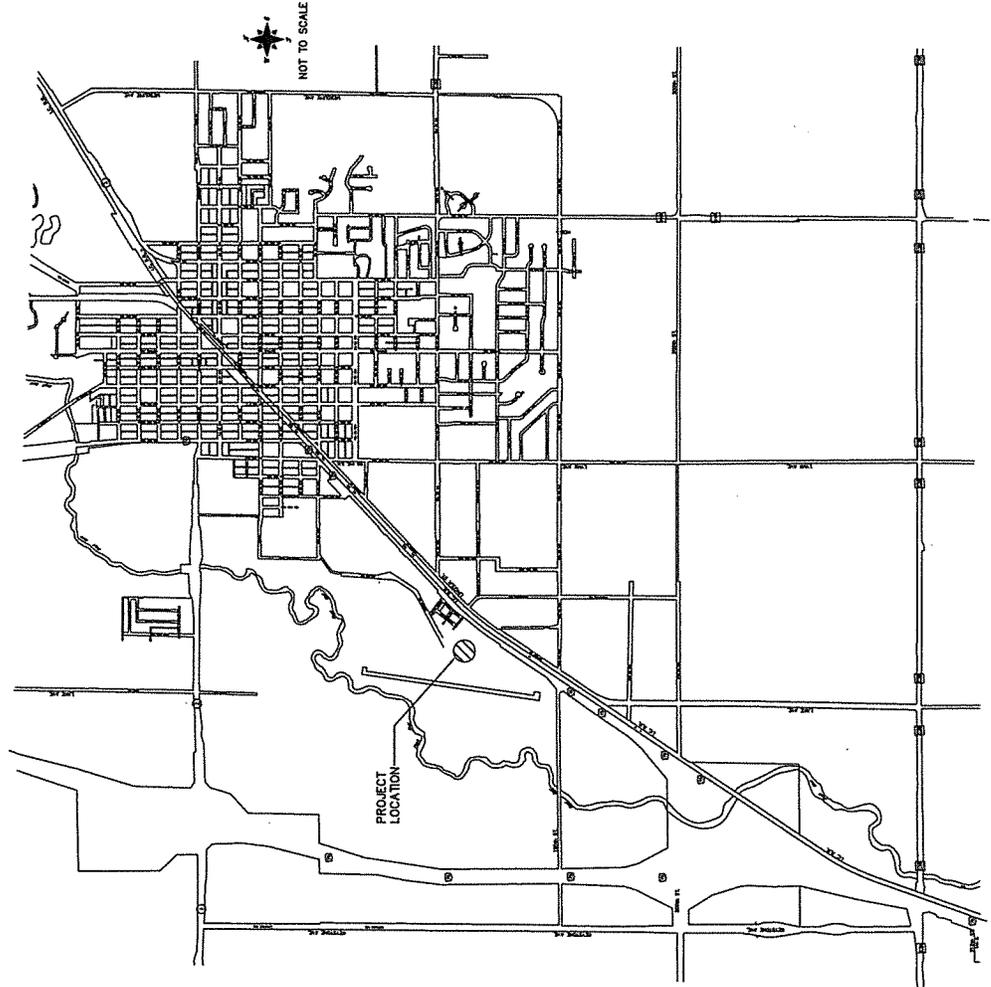
BENCHMARK
MARKLE RIM WEST OF HOLTON DRIVE
PROPERTY CORNER OF PRASVIEW ADDITION
ELEVATION = 1197.15

I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT IS MY OWN WORK AND THAT I AM FULLY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.

WAYNE T. SCHLOTTFELDT, P.E. DATE _____
LICENSE NUMBER IA 72865 MY LICENSE RENEWAL DATE IS DECEMBER 31, 2019
PAGES OR SHEETS COVERED BY THIS SEAL: 4



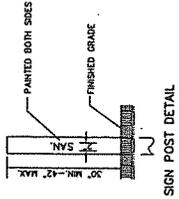
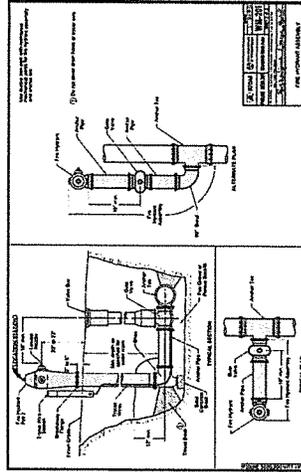
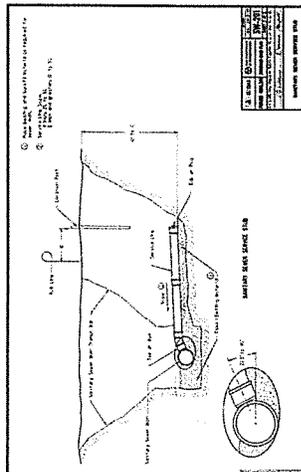
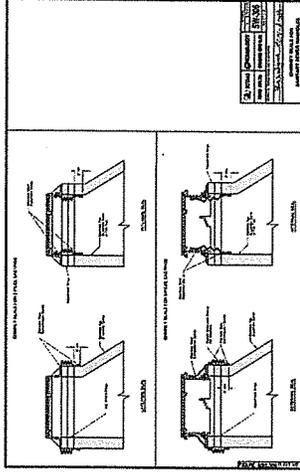
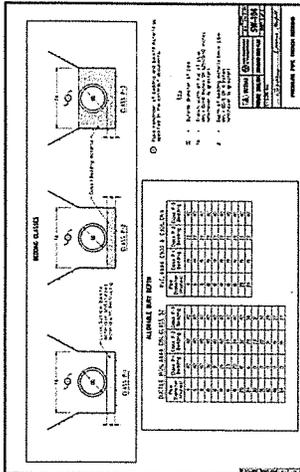
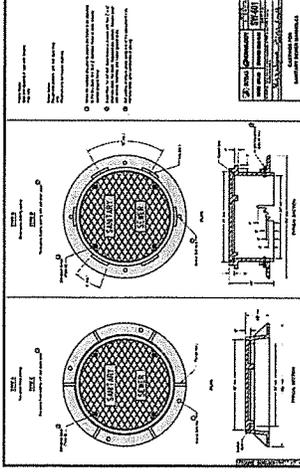
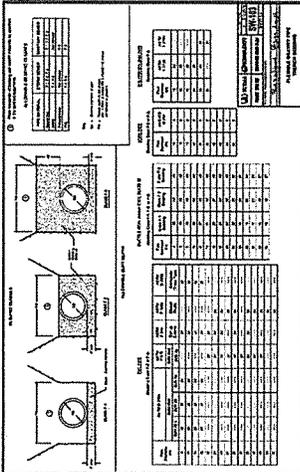
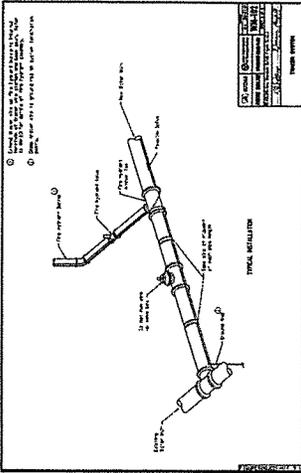
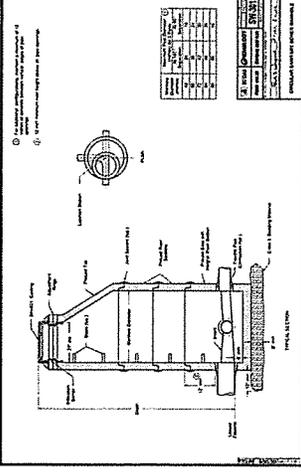
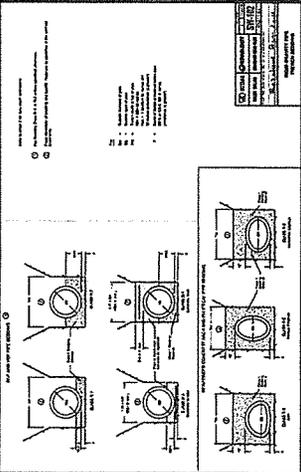
SHEET 1 OF 4



EXISTING	PROPOSED
WATER MAIN	--- ---
SANITARY SEWER	--- ---
STORM SEWER	--- ---
GAS MAIN	--- ---
UNDERGROUND ELECTRIC	--- ---
UNDERGROUND CABLE	--- ---
PROPERTY LINE	--- ---
CONTR. LINE	--- ---
CL. DITCH (DRAINAGE WAY)	--- ---
CONTOUR LINE	--- ---
SERVICE CLEANOUT	--- ---
PROPERTY PIN	--- ---
FENCE (BARBED WIRE)	--- ---
FENCE (CHAIN LINK)	--- ---
FENCE (WOOD)	--- ---
MANHOLE	○
INLET	□
HYDRANT	●
VALVE	●
POWER POLE W/ GUY WIRE	--- ---
STREET LIGHT POLE	--- ---
TRAFFIC LIGHT	○
TELEPHONE PEDestal	○
SKIN	○
STUMP	○
TREE	○
BURIES, SHRUBS, OR HEDGES	○
SPOT ELEVATION	○
BORING LOCATION	○
RAILROAD	--- ---

NOTE: UTILITY LOCATIONS AS SHOWN ARE FROM SURVEY INFORMATION, RECORD MAPS AND LOCATIONS OF RESPECTIVE UTILITY COMPANIES AND DEPARTMENTS.

UTILITIES	
GAS	800-239-6281
ELECTRIC	800-239-6281
TELEPHONE	546-5183
WATER	546-5555
CABLE TV	712-722-3451
IOWA ONE CALL	800-282-8899



SCHLOTTFELDT ENGINEERING, INC.
 650 12th STREET SW P.O. BOX 806
 LE MARS, IOWA 51031
 PRRAIREVIEW ADDITION - LEMARS, IOWA
 DETAIL SHEET
 SHEET 4 OF 4

VISION BUILDERS PROJECT

Section I - Earthwork Estimated Cost	\$2,000.00
Section II - Sanitary Sewer Estimated Cost	\$54,000.00
Section III - Watermain Estimated Cost	\$20,000.00
Section IV - Storm Sewer Estimated Cost	\$8,500.00
Section V - Paving Estimated Cost	\$35,000.00
Section VI - Erosion Control Estimated Cost	\$1,000.00
 TOTAL ESTIMATE	 \$120,500.00

Le Mars City Council Meeting
Tuesday, September 18, 2018, 12:00 P.M.
Minutes

D-1

Mayor Kirchoff presided. Present: Rexwinkel, Knapp, Goodchild, Wick, Nelson (via phone). Absent: None.

Goodchild moved, Wick seconded the Agenda be approved. Ayes: All present.

NOTE: A hearing was held regarding an Airport Hangar Lease with C & K Farms II, LLC and no oral or written objections were received.

Knapp moved, Rexwinkel seconded the Airport Hangar Lease with C & K Farms II, LLC be approved. Ayes: All present.

Knapp moved, Wick seconded the following "Consent Agenda" items be approved. Ayes: Nelson, Rexwinkel, Goodchild, Knapp, Wick. Nays: None.

- 9/04/2018 Regular Meeting Minutes.
- Bills for period ending 9/14/18.
- August 2018 Financial Statement.
- Renewal of Liquor License to Rumors.
- Listed Senior Center equipment be declared surplus and sold.
- Three (3) Urban Revitalization Tax Exemption requests: 524 Prospect St SW; 1943 4th Ave SE #3; 646 11th St SW.
- Resolution No. 18-28 approving the Annual Street Finance Report be adopted.

Rexwinkel moved, Knapp seconded Oct. 2, 2018 at 12:00 PM be established for a public hearing on plans, specifications, form of contract and estimate of cost for Prairieview Addition Utility Improvement Project, and Oct. 23, 2018 at 10:00 AM be established to receive and open bids with said bids to be considered at the Nov. 6, 2018 Council meeting. Ayes: All present.

Knapp moved, Wick seconded Resolution No. 18-29 approving submittal of application for Iowa Federal Recreational Trails Program Funding for Stage 1 of the Plywood Trail be adopted. Ayes: Rexwinkel, Nelson, Goodchild, Knapp, Wick. Nays: None.

Knapp moved, Goodchild seconded the meeting be adjourned at 12:34 P.M. Ayes: All present.

Dick Kirchoff, Mayor

Beverly Langel, City Clerk

CITY OF LE MARS, IOWA

Consent	REQUEST FOR COUNCIL ACTION	Date: October 2, 2018
	Description: List of Bills for Period Ending 9/30/18	Item No. D-2

Attached is the list of bills for the period ending 9/30/18.

COUNCIL ACTION REQUESTED

Approval of bills for the period
ending 9/30/18.

(No Roll Call)

City of Le Mars IA Claims Report

Period Ending Date: 09/30/2018

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NUMBER</u>
N.W. IOWA CREDIT UNION	CREDIT UNION	327.00	42105
N.W. IOWA CREDIT UNION	CREDIT UNION	1,791.00	42105
NORTHWEST BANK-FLEX	FLEX	961.17	42106
NORTHWEST BANK-FLEX	FLEX	126.62	42106
NORTHWEST BANK-FLEX	FLEX	73.00	42106
EFTPS	FED/FICA TAX	1,030.79	6094743
EFTPS	FED/FICA TAX	2,013.86	6094743
EFTPS	FED/FICA TAX	2,124.53	6094743
RETIREMENT PLAN SERVICE	MASS MUTUAL	170.00	6094744
RETIREMENT PLAN SERV 457	ROTH 457	650.00	6094745
EFTPS	FED/FICA TAX	3,002.82	6094743
RETIREMENT PLAN SERVICE	MASS MUTUAL	1,025.00	6094744
AMERIPRISE FINANCIAL SERV	ROTH IRA	200.00	6094742
AMERIPRISE FINANCIAL SERV	ROTH IRA	770.00	6094742
AMERIPRISE FINANCIAL SERV	ROTH IRA	270.00	6094742
EFTPS	FED/FICA TAX	10,892.94	6094743
EFTPS	FED/FICA TAX	13,348.74	6094743
COLLECTION SERV. CENTER	CHILD SUPPORT	223.27	42104
N.W. IOWA CREDIT UNION	CREDIT UNION	2,575.00	42105
TREASURER, STATE OF IA	STATE TAXES	4,998.60	6094752
TREASURER, STATE OF IA	STATE TAXES	566.80	6094752
TREASURER, STATE OF IA	STATE TAXES	962.60	6094752
TREASURER, STATE OF IA	STATE TAXES	5,707.60	6094752
TREASURER, STATE OF IA	STATE TAXES	664.80	6094752
TREASURER, STATE OF IA	STATE TAXES	973.60	6094752
TREASURER, STATE OF IA	STATE TAX	839.00	6094752
IPERS	IPERS	9,401.46	6094753
IPERS	IPERS	1,887.53	6094753
IPERS	IPERS	3,211.26	6094753
IPERS	IPERS	9,480.59	6094753
IPERS	IPERS	2,203.49	6094753
IPERS	IPERS	3,247.05	6094753
IPERS	IPERS	718.08	6094753
IPERS	IPERS - FD/AMBU	1,034.44	6094753
IPERS	IPERS - FD/AMBU	819.76	6094753
IPERS	IPERS - FD/AMBU	1,034.44	6094753
IPERS	IPERS - FD/AMBU	819.76	6094753
IPERS	IPERS - FD/AMBU	5,214.73	6094753
LE MARS FIRE DEPT.	FIRE DONATION	17.50	42125
LE MARS FIRE DEPT.	FIRE DONATION	17.50	42125
LE MARS FIRE DEPT.	FIRE DONATION	910.00	42125
TRANSAMERICA LIFE INSURAN	CANCER INS.	88.88	42126
TRANSAMERICA LIFE INSURAN	CANCER INS.	88.88	42126
LE MARS UNITED WAY ACCT.	UNITED WAY	16.00	42127
LE MARS UNITED WAY ACCT.	UNITED WAY	12.00	42127
MUNICIPAL FIRE & POLICE	POLICE 411	12,851.27	6094754
MUNICIPAL FIRE & POLICE	POLICE 411	12,872.46	6094754
EFTPS	FED/FICA TAX	1,359.06	6094755
EFTPS	FED/FICA TAX	5,349.22	6094755
RETIREMENT PLAN SERVICE	MASS MUTUAL	1,000.00	6094756
AFLAC	AFLAC PRETAX	481.46	6094757
AFLAC	AFLAC PRETAX	50.04	6094757
AFLAC	AFLAC PRETAX	451.10	6094757
AFLAC	AFLAC PRETAX	50.04	6094757
AFLAC	AFLAC PRETAX	239.99	6094757
AFLAC	AFLAC AFTERTAX	323.64	6094757

City of Le Mars IA

Claims Report

Period Ending Date: 09/30/2018

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NUMBER</u>
AFLAC	AFLAC AFTERTAX	28.56	6094757
AFLAC	AFLAC AFTERTAX	287.94	6094757
AFLAC	AFLAC AFTERTAX	28.56	6094757
050	LIABILITY DEPARTMENT TOTALS:	<u>131,885.43</u>	
PLYMOUTH CO. COMM. CENTER	QUARTERLY PYMT	7,830.10	42191
CENTURY BUSINESS PRODUCTS	PRINTER-COPY CHARGE	160.52	42143
WALMART COMMUNITY-PD	OFFICE SUPPLIES	122.27	42221
WATCH GUARD	CAR VIDEO SYSTEMS-MICS	3,050.00	42222
WATCH GUARD	CAR VIDEO SYSTEM-MIC STATION	2,565.00	42222
VISA	EMAIL	72.00	42213
VISA	MS OFFICE 365	8.25	42213
MIDAMERICAN ENERGY CO.	UTIL-POLICE	852.53	42181
TOTAL MOTORS-LE MARS	VEHICLE REPAIR #4	46.01	42206
LIFE SKILLS TRAINING CEN	JANITORIAL CLEANING	171.47	42175
STREICHER'S	GAS MASK FILTERS	174.00	42200
IOWA DEPT OF TRANSP	PRINTER PAPER	84.24	42168
FEENEY PLUMBING & HEATING	PLUMBING REPAIR	150.00	42153
VISA-POLICE	TASER CARTRIDGES	640.00	42217
VISA-POLICE	POSTAGE	55.12	42217
VISA-POLICE	POSTAGE & DISPLAY FRAMES	347.45	42217
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	120.84	42193
GET BRANDED 360	POLICE SHIRT/PLUEGER	74.00	42158
TOTAL MOTORS LE MARS	TIRE ALIGNMENT CAR #2	87.63	42206
TOTAL MOTORS LE MARS	SPARK PLUGS CAR #2	268.43	42206
110	POLICE DEPARTMENT TOTALS:	<u>16,879.86</u>	
PLYMOUTH CO. COMM. CENTER	QUARTERLY PYMT	460.59	42191
CORNHUSKER INTERNATIONAL	VEHICLE SUPPLIES-FILTERS	422.12	42148
VISA	EMAIL	12.00	42213
MIDAMERICAN ENERGY CO.	UTIL-FIRE	690.36	42181
VISA-FIRE	MEALS	34.69	42215
VISA-FIRE	MEALS	8.22	42215
VISA-FIRE	MEALS	230.47	42215
VISA-FIRE	TRAINING	250.00	42215
VISA-FIRE	MEALS/SHIPPING	260.89	42215
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	12.50	42193
150	FIRE DEPARTMENT TOTALS:	<u>2,381.84</u>	
PLYMOUTH CO. COMM. CENTER	QUARTERLY PYMT	921.19	42191
VISA	EMAIL	12.00	42213
VISA	MS OFFICE 365	8.25	42213
MIDAMERICAN ENERGY CO.	UTIL-AMBUL	93.28	42181
VISA-AMBULANCE	REG FEE/NATIONAL CONF	350.00	42214
VISA-AMBULANCE	MEALS TRAUMA CONF	18.55	42214
VISA-AMBULANCE	MEALS TRAUMA CONF	38.16	42214
VISA-AMBULANCE	NATIONAL CONF-ROOM & AIR	1,885.31	42214
VISA-AMBULANCE	CAR WASH TOKENS	100.00	42214
VISA-AMBULANCE	ROOM TRAUMA CONF	270.14	42214
BOUND TREE MEDICAL LLC	TUBING	47.95	42138
BOUND TREE MEDICAL LLC	KING LT AIRWAYS	38.29	42138
ONE OFFICE SOLUTION	CALENDAR	15.50	42186
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	25.00	42193
BENTSON PEST MANAGEMENT	PEST CONTROL	57.00	42135
BOUND TREE MEDICAL LLC	KED BOARD	127.99	42138
KLEIHauer DARRELL	REIMB/EMS CONFERENCE	75.00	42171
INFO DOG SECURITY, LLC	SHREDDING	121.80	42163

City of Le Mars IA

Claims Report

Period Ending Date: 09/30/2018

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NUMBER</u>
WALMART COMMUNITY-CITY HA	SUPPLIES	93.33	42220
160	AMBULANCE DEPARTMENT TOTALS:	<u>4,298.74</u>	
GENERAL TRAFFIC CONT. INC	PED WIRE	144.00	42157
KUNKEL TRICIA	PW/PUB FAC-JANITORIAL	250.00	42110
VISA	EMAIL	4.00	42213
VISA	LAM, TAPE, HANICAP STENCIL	199.99	42213
MIDAMERICAN ENERGY CO.	UTIL-ST BLDGS	349.92	42181
MENARDS	TIE DOWN STRAPES	39.96	42178
IOWA DEPT OF TRANSP	BOLTS/GRADER	38.54	42168
PURINA ANIMAL NUTRITION	ROAD SALT	1,806.24	42194
TRUCK EQUIPMENT, INC.	GUTTER BROOM	400.00	42207
CORNHUSKER INTERNATIONAL	TRUCK BATTERIES	159.90	42148
TITAN MACHINERY-LM	OIL/FILTERS	246.80	42205
INLAND TRUCK PARTS	LOADER DRIVE SHAFT	483.87	42165
INLAND TRUCK PARTS	LABOR	394.00	42165
ONE OFFICE SOLUTION	CALENDARS/SUPPLIES	53.35	42186
BOMGAARS SUPPLY	SUPPLIES	729.42	42137
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	18.75	42193
GCC ALLIANCE CONCRETE, IN	GENERATOR BASE	240.00	42156
211	STREETS DEPARTMENT TOTALS:	<u>5,558.74</u>	
GENERAL TRAFFIC CONT. INC	PEDESTRIAN CROSSING	15,701.00	42157
HILLBILLY CONSTRUCTION	STREET REPAIR-12TH AVE SW	965.74	42161
THRASHER	STREET REPAIRS	31,460.11	42204
WALKER'S EXCAVATING	ALLEY APPROACH-PLYM ST SW	5,795.62	42219
212	ROAD USE TAX DEPARTMENT TOTALS:	<u>53,922.47</u>	
MIDAMERICAN ENERGY CO.	LIGHTS-SIGS	9,913.66	42181
NORTHWEST REC	TUNNEL-WD CAMPUS-LIGHTS	389.97	42185
230	STREET LIGHTING DEPARTMENT TOTALS:	<u>10,303.63</u>	
ULTRA FLIGHT LLC	SEPT 18 CONTRACT PYMT	5,416.67	42118
MIDAMERICAN ENERGY CO.	UTIL-AP	410.04	42181
BOMGAARS SUPPLY	SUPPLIES	12.48	42137
VAN'S SANITATION INC.	SEPT 18 AIRPORT GARBAGE	10.00	42210
WALKER'S EXCAVATING	AIRPORT CLEANUP	454.71	42219
280	AIRPORT DEPARTMENT TOTALS:	<u>6,303.90</u>	
VISA-LIBRARY	REFRESHMENTS FOR LIBRARIANS	305.08	42216
VANDER SLUIS LISA	SRP SUPPLIES	62.00	42211
409	LIBRARY - TRUST DEPARTMENT TOTALS:	<u>367.08</u>	
PLUMB SUPPLY COMPANY	CONTRACTOR	59.11	42190
PLUMB SUPPLY COMPANY	RETURN	-323.88	42190
PLUMB SUPPLY COMPANY	CAP HANDLE	348.45	42190
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	93.75	42193
BUDDEN PLUMBING, HEATING	FIX TOILET	65.00	42140
BAKER & TAYLOR BOOKS	BOOKS	2,341.71	42131
AMAZON	MAGNETS, RIBBONS, EARBUDS	164.87	42129
AMAZON	BOOKS	331.02	42129
AMAZON	VIDEO/DVD PHYSICAL	395.64	42129
BAKER & TAYLOR BOOKS	AUDIOBOOKS ON CD	329.79	42131
VISA-LIBRARY	POSTAGE & FACEBOOK	172.36	42216
VISA-LIBRARY	REFUND	-24.00	42216

City of Le Mars IA

Claims Report

Period Ending Date: 09/30/2018

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NUMBER</u>
VISA-LIBRARY	TEEN PROGRAM	30.13	42216
VISA-LIBRARY	CONF	226.00	42216
VISA-LIBRARY	PERIODICALS	113.00	42216
VANDER SLUIS LISA	REIMB/MILEAGE	67.58	42211
ORANGE CITY PUBLIC LIBRAY	MILEAGE FOR CONFERENCE	221.16	42187
OVERDRIVE INC.	AUDIO DOWNLOAD & EBOOKS	64.94	42188
OVERDRIVE INC.	AUDIO BOOK & EBOOK	99.99	42188
OVERDRIVE INC.	2 EBOOKS & 3 AUDIO DOWNLOADS	202.95	42188
OVERDRIVE INC.	8 AUDIO DOWNLOADS & 11 EBOOKS	956.80	42188
OVERDRIVE INC.	1 E BOOK	43.99	42188
CHERRY LAKE PUBLISHING	CHILDREN BOOKS	104.75	42144
MICROMARKETING	AUDIO BOOK ON CD	29.99	42179
MICROMARKETING	AUDIO BOOK ON CD	39.99	42179
DEMCO	BOOK LAMINATE	105.60	42150
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	53.14	42142
CENTURY BUSINESS PRODUCTS	LEASE COPIES	199.70	42143
410 LIBRARY DEPARTMENT TOTALS:		<u>6,513.53</u>	
COLLINS STEVE DR	REIMB/HPC	87.13	42145
VISA	EMAIL	4.00	42213
VAN'S SANITATION INC.	SEPT 18 MUNI PARK SHELTER GARB	65.00	42210
420 CULTURAL PROGRAMS DEPARTMENT TOTALS:		<u>156.13</u>	
MAIN STREET THEATRES	SEPT 18 MANAGEMENT FEE	2,500.00	42112
MAIN STREET THEATRES	PROJ EQUIPMENT MONITORING FEE	350.00	42112
MAIN STREET THEATRES	TELEPHONE & INTERNET	110.57	42112
MIDAMERICAN ENERGY CO.	THEATER	801.57	42181
421 MAIN STREET DEPARTMENT TOTALS:		<u>3,762.14</u>	
SINGER TERRY	SEPT 18 CAMPGROUND MGR PYMT	1,250.00	42116
PH ENTERPRISES LLC	SEPT 18 MOWING CONTRACT	1,475.00	42114
KUNKEL TRICIA	PW/PUB FAC-JANITORIAL	250.00	42110
VISA	EMAIL	8.00	42213
MIDAMERICAN ENERGY CO.	UTIL-PUB FAC	1,828.89	42181
MIDAMERICAN ENERGY CO.	UTIL-UNIV CAMP	249.26	42181
TOTAL MOTORS-LE MARS	PARTS	191.00	42206
TOTAL MOTORS-LE MARS	LABOR	183.23	42206
TOTAL MOTORS-LE MARS	PARTS	227.75	42206
TOTAL MOTORS-LE MARS	LABOR	108.97	42206
FAMILY TREE LANDSCAPE INC	CONTRACT MOWING	100.00	42152
FAMILY TREE LANDSCAPE INC	CONTRACT MOWING	100.00	42152
FAMILY TREE LANDSCAPE INC	CONTRACT MOWING	100.00	42152
FAMILY TREE LANDSCAPE INC	CONTRACT MOWING	100.00	42152
FAMILY TREE LANDSCAPE INC	CONTRACT MOWING	100.00	42152
FAMILY TREE LANDSCAPE INC	CONTRACT MOWING	100.00	42152
SINGER TERRY	AUG 18 CAMPGROUND COMMISSION	974.93	42197
PLUMB SUPPLY COMPANY	FAN MOTOR	119.44	42190
ONE OFFICE SOLUTION	CALENDARS	17.15	42186
BOMGAARS SUPPLY	SUPPLIES	533.57	42137
BOMGAARS SUPPLY	SPRAYER	649.99	42137
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	6.25	42193
LE MARS RENTAL & REPAIR	MOWER REPAIR	340.43	42174
NORTHWEST REC	ICRON R/RM	66.68	42185
BEKINS FIRE AND SAFETY	EXTINGUISHER MAINT	48.75	42134
MARCUS LUMBER COMPANY	MATERIALS	169.50	42176
ARNOLD MOTOR SUPPLY	SUPPLIES	11.29	42130
MIDAMERICAN ENERGY CO.	UTIL-S CAMPGROUND	274.53	42181

City of Le Mars IA

Claims Report

Period Ending Date: 09/30/2018

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NUMBER</u>
WALMART COMMUNITY-CITY HA	SUPPLIES	22.13	42220
VAN'S SANITATION INC.	SEPT 18 PICKUP CITY BLDGS	70.00	42210
VAN'S SANITATION INC.	SETP 18 PICKUP CITY PARKS	700.00	42210
VAN'S SANITATION INC.	SEPT 18 CAMPGROUND GARBAGE	35.00	42210
VAN'S SANITATION INC.	SEPT 18 CAMPGROUND GARBAGE	35.00	42210
430	PARKS/PUBLIC FACILITY DEPARTMENT TOTALS:	<u>10,446.74</u>	
REAMS SPRINKLER SUPPLY CO	RAINBIRD	35.79	42195
MIDAMERICAN ENERGY CO.	UTIL-POOL	2,722.96	42181
TREASURER, STATE OF IA	AUG 18 TAX POOL GATE	305.00	6094751
TREASURER, STATE OF IA	AUG 18 POOL TAX	76.00	6094751
440	POOL DEPARTMENT TOTALS:	<u>3,139.75</u>	
MIDAMERICAN ENERGY CO.	UTIL-CWC	978.00	42181
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	62.50	42193
441	RECREATION DEPARTMENT TOTALS:	<u>1,040.50</u>	
MIDAMERICAN ENERGY CO.	UTIL-AQUATIC CTR	1,898.47	42181
442	AQUATIC CENTER DEPARTMENT TOTALS:	<u>1,898.47</u>	
MIDAMERICAN ENERGY CO.	UTIL-WCB&G/B. HALL	657.45	42181
445	WILLOW CREEK CLUBHOUSE DEPARTMENT TOTAL	<u>657.45</u>	
D & L CRAFTSMAN SERVICES	SEPT 18 CEM CONTRACT	5,642.86	42107
SMAK, INC	SEPT 18 CEM MGMT	580.00	42117
450	CEMETERY DEPARTMENT TOTALS:	<u>6,222.86</u>	
VISA	EMAIL	8.00	42213
VISA	MS OFFICE 365	8.25	42213
MIDAMERICAN ENERGY CO.	UTIL-CONV CTR	1,642.02	42181
LIFE SKILLS TRAINING CEN	LAUNDRY SERVICE	16.75	42175
KRIENERT ALICE	REIMB/MILEAGE	38.70	42172
BENTSON PEST MANAGEMENT	PEST CONTROL	80.25	42135
WALMART COMMUNITY-CITY HA	SUPPLIES	48.42	42220
VAN'S SANITATION INC.	SEPT 18 CONV CTR GARBAGE	65.00	42210
460	CONVENTION CENTER DEPARTMENT TOTALS:	<u>1,907.39</u>	
DAYHOFF JENNIFER	CVB JANITORIAL	87.00	42108
BROWNMILLER JESSICA	REIMB/MILEAGE-CONFERENCE	192.93	42139
MIDAMERICAN ENERGY CO.	UTIL-VISITOR CTR	51.47	42181
WESTERN IOWA TOURISM REG	CONFERENCE	25.00	42224
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	6.25	42193
462	CVB DEPARTMENT TOTALS:	<u>362.65</u>	
JBDS, LLC	SEPT 18 GOLF MGMT CONTRACT PYM	20,062.50	42109
JBDS, LLC	SEPT 18 GOLF MGMT CONTRACT PYM	2,666.66	42109
VISA	EMAIL	4.00	42213
MIDAMERICAN ENERGY CO.	UTIL-GOLF COURSE	2,679.67	42181
TREASURER, STATE OF IA	AUG 18 GOLF TAX	1,546.00	6094751
ZIMCO SUPPLY COMPANY	CHEMICALS	540.00	42225
GUS PECH MFG. CO.	MOWER REPAIR	210.00	42159
MIDWEST TURF & IRRIGATION	BED KNIFES SCREWS	394.80	42183
BEELNER SERVICE INC.	PUMP CONTROLS PARTS	192.00	42133
BEELNER SERVICE INC.	PUMP CONTROLS	1,845.62	42133

City of Le Mars IA

Claims Report

Period Ending Date: 09/30/2018

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NUMBER</u>
BOB'S BIKE SHOP	CART REPAIR	228.83	42136
THE TORO COMPANY	COMPUTER IRRIGATION	239.00	42202
GCC ALLIANCE CONCRETE, IN	CART PATH	770.00	42156
PILGER SAND & GRAVEL	TOP DRESSING	794.00	42189
PILGER SAND & GRAVEL	TOP DRESSING	786.37	42189
WALMART COMMUNITY-CITY HA	SUPPLIES	24.97	42220
VAN'S SANITATION INC.	SEPT 18 GC GARBAGE	50.00	42210
470	GOLF COURSE DEPARTMENT TOTALS:	<u>33,034.42</u>	
MIDAMERICAN ENERGY CO.	UTIL-SR CTR	100.85	42181
SIOUXLAND REGINAL TRANSIT	SRTS SERVICE	2,100.00	42198
499	SENIOR PROGRAMS DEPARTMENT TOTALS:	<u>2,200.85</u>	
PLYMOUTH CO. TREASURER	TAXES-OLD RAIL SPUR	2.00	42115
PLYMOUTH CO. TREASURER	TAXES-KOLEY PROPERTY	2,130.00	42115
NORTHWEST REC	LIGHTING	37.33	42185
522	INDUSTRIAL PARK TOTALS:	<u>2,169.33</u>	
SMIDT GREGORY L	REIMB/MILEAGE	77.93	42199
VISA	EMAIL	4.00	42213
VISA	PHONE STORAGE	0.99	42213
ONE OFFICE SOLUTION	CALENDAR	15.50	42186
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	6.25	42193
DAALE JUSTIN	LAWN ABATEMENT	685.00	42149
540	CODE ENFORCEMENT DEPARTMENT TOTALS:	<u>789.67</u>	
LUDWIG BRUCE	SEPT 18 CONTRACT PYMT	100.00	42111
VISA	EMAIL	4.00	42213
VISA	IA LEAGUE ANNUAL CONF	255.00	42213
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	6.25	42193
KIRCHOFF DICK	REIMB/MILEAGE & REGISTRATION	156.99	42170
610	COUNCIL DEPARTMENT TOTALS:	<u>522.24</u>	
VISA	EMAIL	12.00	42213
VISA	BLUEBEAM USER LICENSE	449.00	42213
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	58.35	42193
PREMIER COMMUNICATIONS	IT CONSULTING-OCT	538.34	42193
611	ENGINEERING DEPARTMENT TOTALS:	<u>1,057.69</u>	
DAYHOFF JENNIFER	CITY HALL JANITORIAL	460.00	42108
VISA	EMAIL	31.62	42213
CENTURY BUSINESS PRODUCTS	COPIER MAINT	94.83	42143
CENTURY BUSINESS PRODUCTS	COPIER MAINT	51.55	42143
MIDAMERICAN ENERGY CO.	UTIL-CITY HALL	463.23	42181
MIDAMERICAN ENERGY CO.	UTIL-CITY HALL ANNEX	309.54	42181
MIDAMERICAN ENERGY CO.	COMMERICAL SPACE	6.52	42181
ONE OFFICE SOLUTION	SUPPLIES	837.84	42186
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	31.25	42193
NORTHWEST REC	CD SIREN	15.00	42185
INFO DOG SECURITY, LLC	SHREDDING	35.95	42163
620	FINANCE DEPARTMENT TOTALS:	<u>2,337.33</u>	
MURPHY, COLLINS, BIXENMAN	SEPT 18 LEGAL RETAINGER	6,250.00	42113

City of Le Mars IA

Claims Report

Period Ending Date: 09/30/2018

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NUMBER</u>
640	LEGAL DEPARTMENT TOTALS:	<u>6,250.00</u>	
WELLMARK BCBS(WITHDRAWAL)	CLAIMS WK END 8-31-18	45,460.61	6094747
WELLMARK BCBS(WITHDRAWAL)	AUG 18 WELLMARK FEES	31,206.06	6094746
WELLMARK BCBS(WITHDRAWAL)	CLAIMS WITHDRAWAL FOR SEPT 18	35,100.50	6094748
698	HEALTH INSURANCE FUND DEPARTMENT TOTALS:	<u>111,767.17</u>	
MC CLURE ENGINEERING CO.	AP RUNWAY-ENG	1,625.40	42177
THOMPSON ELECTRIC CO	AIRPORT BEACON REPLACEMENT	899.72	42203
714	AIRPORT IMPROVEMENT FUND TOTALS:	<u>2,525.12</u>	
MC CLURE ENGINEERING CO.	PLYWOOD TRAIL-ENG	8,491.60	42177
WALKER'S EXCAVATING	OLSON CEC	7,953.00	42219
727	COMMUNITY BETTER PROJECT DEPARTMENT TOT/	<u>16,444.60</u>	
PLYMOUTH CO. TREASURER	PROPERTY TAX-MOTOR INN	19,838.00	42115
VAN'S SANITATION INC.	ROLL OFF-POLICE STATION	252.80	42210
MIDAMERICAN ENERGY CO.	NEW PD BLDG	444.87	42181
DK TREE REMOVAL, INC.	TREE REMOVAL-LIBRARY	120.00	42151
CORE & MAIN	POLICE RENOVATION-ST SEWER	2,017.33	42147
CARDIS FENCE & IRON CO	FENCE REPAIR	475.00	42141
CONCRETE PRODUCTS	PARKING LOT CURB	735.00	42146
FRANKLIN ENERGY SERV LLC	ENERGY EFFICIENCY CONSULTING	360.00	42154
GCC ALLIANCE CONCRETE, IN	POLICE RENOVATION-WATER	240.00	42156
WALKER'S EXCAVATING	LIBRARY RENOVATION-PARKING LOT	5,801.80	42219
730	BUILDING IMPROVEMENT FUND TOTALS:	<u>30,284.80</u>	
LE MARS CHAMBER OF COMMER	MAIN ST FACADE-LEBLOOM	4,322.62	42173
751	LOCAL OPTION SALES TAX DEPARTMENT:	<u>4,322.62</u>	
US POSTMASTER	SEPT 18 POSTAGE FOR BILLS	750.00	42119
HYDRA-STOP LLC	SUPPLIES	1,079.83	42162
VISA	EMAIL	20.00	42213
MIDAMERICAN ENERGY CO.	UTIL-WATER	15,579.29	42181
IOWA ONE CALL	LOCATES	75.30	42169
VISA	TOOLS	199.90	42213
BATTERIES PLUS	GENERATOR BATTERIES	351.90	42132
IOWA DEPT OF NAT-WA SUPPY	DNR IOWA PERMIT #2057	134.00	42167
TREASURER, STATE OF IA	WET TAX	9,597.00	6094750
ONE OFFICE SOLUTION	SUPPLIES	42.48	42186
BOMGAARS SUPPLY	SUPPLIES	428.69	42137
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	43.75	42193
PREMIER COMMUNICATIONS	IT CONSULTING-OCT	538.33	42193
NORTHWEST REC	WELL 11, 12 & BOOSTER	4,429.39	42185
RUDOLPH'S SHOES INC	SAFETY BOOKS/FRERICKS	169.99	42196
UTILITY EQUIPMENT CO.	SUPPLIES	863.72	42208
HAWKINS, INC.	CHEMICALS	4,443.15	42160
UTILITY EQUIPMENT CO.	INVENTORY	603.62	42208
WALMART COMMUNITY-CITY HA	SUPPLIES	43.71	42220
WALMART COMMUNITY-CITY HA	SUPPLIES	228.40	42220
VAN'S SANITATION INC.	SEPT 18 WATER GARBAGE	20.00	42210
810	WATER TOTALS:	<u>39,642.45</u>	
US POSTMASTER	SEPT 18 POSTAGE FOR BILLS	750.00	42119
VISA	EMAIL	16.00	42213

City of Le Mars IA

Claims Report

Period Ending Date: 09/30/2018

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NUMBER</u>
VISA	PHONE CASE	13.98	42213
VISA	MS OFFICE 365	8.25	42213
MIDAMERICAN ENERGY CO.	UTIL-WW	18,085.17	42181
IOWA ONE CALL	LOCATES	75.30	42169
TREASURER, STATE OF IA	AUG 18 SEWER TAX	5,882.00	6094749
IOWA ASSOC. OF MUNICIPAL	TRAINING CONF/MCDERMOTT	480.00	42166
VISA-WASTEWATER	SCANNER/CABLE	337.13	42218
VISA-WASTEWATER	PHONE CASE	27.73	42218
NOHAVA CONSTRUCTION INC.	ROOF REPAIR	9,495.00	42184
FREMONT INDUSTRIES	POLYMER	1,869.84	42155
ONE OFFICE SOLUTION	CALENDARS	110.35	42186
ONE OFFICE SOLUTION	COPIER MAINT	8.46	42186
BOMGAARS SUPPLY	SUPPLIES	233.34	42137
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	37.50	42193
PREMIER COMMUNICATIONS	IT CONSULTING-OCT	538.33	42193
NORTHWEST REC	LIFT STATION ELEC	203.45	42185
INFOR (US) INC	MAINT CONTRACT	298.24	42164
ARNOLD MOTOR SUPPLY	SUPPLIES	37.97	42130
ARNOLD MOTOR SUPPLY	SUPPLIES	24.86	42130
MIDWEST SAFETY COUNSELORS	INSTRUMENT CALIBRATION	60.00	42182
VAN'S SANITATION INC.	HAULED SCREENINGS	140.00	42210
VAN'S SANITATION INC.	SCREENINGS DISPOSAL	143.90	42210
TESTAMERICA LABORATORIES	SAMPLE TESTING	666.75	42201
TESTAMERICA LABORATORIES	SAMPLE TESTING	105.20	42201
TESTAMERICA LABORATORIES	SAMPLE TESTING	210.40	42201
WATER ENVIRON. FEDERATION	MEMBERSHIP	95.00	42223
VAN'S SANITATION INC.	SEPT 18 WWTP GARBAGE	40.00	42210
KIRCHOFF DICK	NPDES MEETING	409.04	42170
VACURA JASON	REIMB/MILEAGE	234.35	42209
TESTAMERICA LABORATORIES	DUR-QA BILLING	75.00	42201
815	WWTP DEPARTMENT TOTALS:	40,712.54	
MIDAMERICAN ENERGY CO.	UTIL-3W	15,090.83	42181
TOTAL MOTORS LE MARS	TRUCK REPAIR	760.91	42206
FREMONT INDUSTRIES	POLYMER	1,869.84	42155
ONE OFFICE SOLUTION	CALENDARS	91.85	42186
ONE OFFICE SOLUTION	COPIER MAINT	8.45	42186
PREMIER COMMUNICATIONS	ANTIVIRUS SOFTWARE	6.25	42193
INFOR (US) INC	MAINT CONTRACT	298.24	42164
TESTAMERICA LABORATORIES	SAMPLE TESTING	666.75	42201
817	WWTP WEST DEPARTMENT TOTALS:	18,793.12	
VAN'S SANITATION INC.	SEPT 18 RESIDENTIAL PICKUP	18,329.52	42210
840	LANDFILL DEPARTMENT TOTALS:	18,329.52	
PLYMOUTH CO. TREASURER	TAXES-DET BASIN (STONYBROOK)	30.00	42115
PLYMOUTH CO. TREASURER	TAXES-LOT 1-CRESCENT RIDGE	30.00	42115
CORE & MAIN	STORM SEWER PIPE	4,015.24	42147
ADVANCED DRAINAGE SYSTEMS	ST SEWER EXT-12TH ST SW	324.19	42128
TREASURER, STATE OF IA	AUG 18 ST SEWER TAX	194.00	6094749
WALKER'S EXCAVATING	ST SEWER INLET REPAIR-JERRYS	15,380.71	42219
WALKER'S EXCAVATING	12TH ST SW-BOX CULVERT	9,205.52	42219
865	STORM WATER DEPARTMENT TOTALS:	29,179.66	

REPORT TOTAL

628,372.43

CITY OF LE MARS, IOWA

Consent	REQUEST FOR COUNCIL ACTION	Date: October 2, 2018
	Description: Renewal of Liquor License (La Fiesta Charra, KC's)	Item No. D-3

Application has been received from La Fiesta Charra and Knights of Columbus for renewal of their Class C Liquor License. Papers are in order. Approved by Police and Fire Chiefs.

COUNCIL ACTION REQUESTED

Motion (approving) (denying) renewal of Class C Liquor License to La Fiesta Charra and Knights of Columbus.

(No Roll Call)

CITY OF LE MARS, IOWA

Consent	REQUEST FOR COUNCIL ACTION	Date: October 2, 2018
	Description: Kellen's Big Acre Addition	Item No. D-4

Information:

On September 27, 2018 the Planning and Zoning Commission reviewed the Final Plat of Kellen's Big Acre Addition, A Minor Subdivision (attached). The property is within the two-mile jurisdiction and will remain agricultural ground.

Recommendation:

The Planning and Zoning Commission are recommending Council approval with no changes.

COUNCIL ACTION REQUESTED

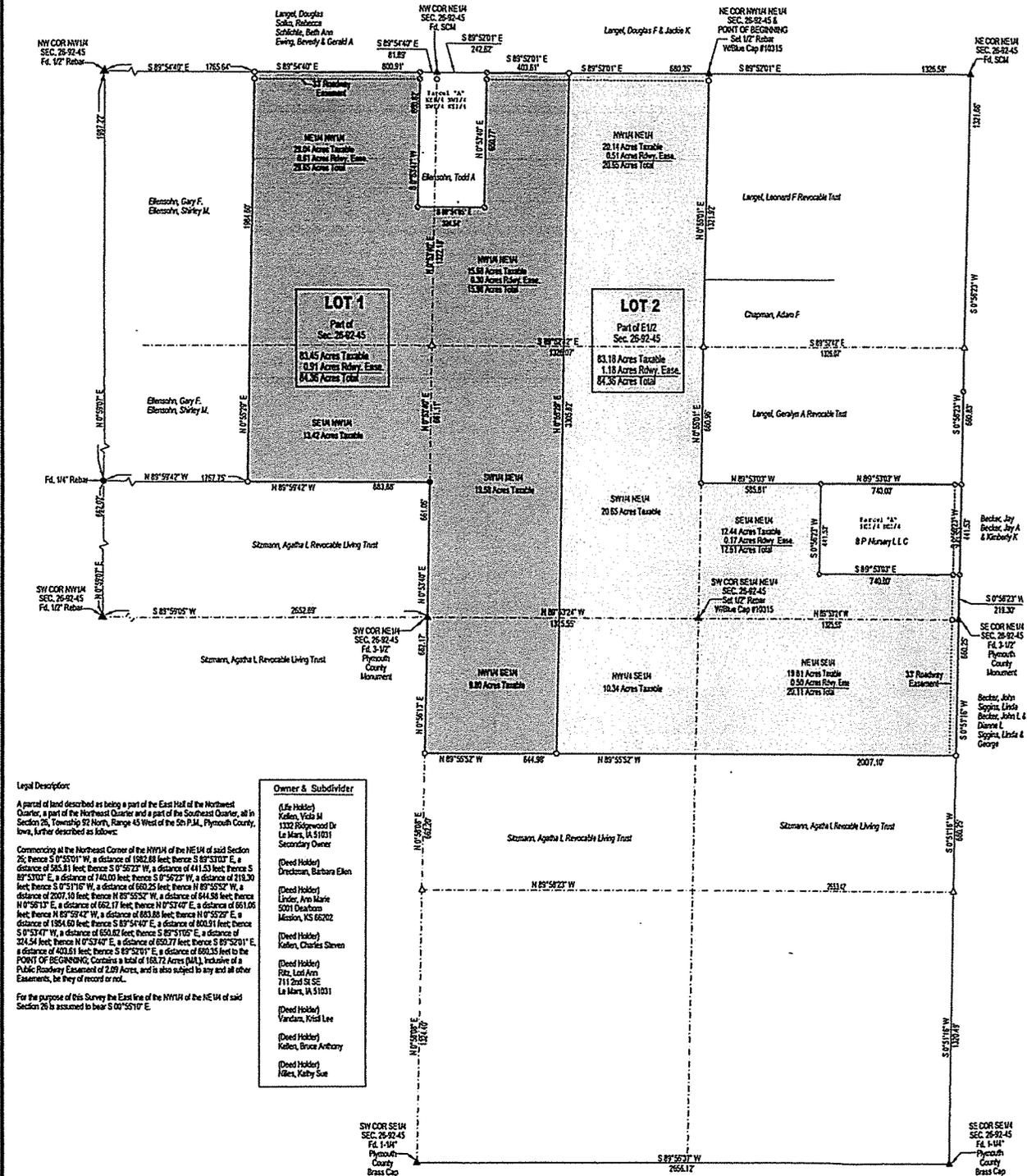
Motion to adopt Resolution No. _____
approving the Final Plat of Kellen's Big Acre
Addition, A Minor Subdivision.

(Roll Call)

Index Legend

Location: Section 26, Township 82N, Range 49W, NW1/4, NE1/4 & SE1/4
 Register: Chuck Kuhn
 Proprietor: Sam Kuhn
 Surveyor: David L. Wilberding
 County: Plymouth
 Company: PLS Inc.
 Date: 04/12/2019, 88 Brady Drive, Chandler, IA 51011
 Phone: 712-448-4212 | 912-248-4212

FINAL PLAT OF "Kellen's Big Acre Addition" A MINOR SUBDIVISION, TO PLYMOUTH COUNTY, IOWA



Legal Description:

A parcel of land described as being a part of the East Half of the Northwest Quarter, a part of the Northwest Quarter and a part of the Southeast Quarter, all in Section 26, Township 82 North, Range 45 West of the 5th P.M., Plymouth County, Iowa, further described as follows:

Commencing at the Northeast Corner of the NW1/4 of the NE1/4 of said Section 26; thence S 0°52'00" W, a distance of 192.81 feet; thence S 89°53'00" E, a distance of 585.81 feet; thence S 0°56'27" W, a distance of 441.23 feet; thence S 89°53'00" E, a distance of 740.00 feet; thence S 0°56'27" W, a distance of 219.30 feet; thence S 0°51'00" W, a distance of 600.25 feet; thence N 89°55'52" W, a distance of 2007.10 feet; thence N 89°55'52" W, a distance of 644.98 feet; thence N 0°56'13" E, a distance of 662.17 feet; thence N 0°53'40" E, a distance of 661.05 feet; thence N 89°52'42" W, a distance of 663.86 feet; thence N 0°56'27" E, a distance of 1984.69 feet; thence S 89°54'07" E, a distance of 800.91 feet; thence S 0°53'47" W, a distance of 650.82 feet; thence S 89°51'00" E, a distance of 304.54 feet; thence N 0°53'40" E, a distance of 650.77 feet; thence S 89°52'01" E, a distance of 403.81 feet; thence S 89°52'01" E, a distance of 660.25 feet to the POINT OF BEGINNING. Contains a total of 163.72 Acres (M.L.), inclusive of a Public Roadway Easement of 2.00 Acres, and is also subject to any and all other Easements, be they of record or not.

For the purpose of this Survey the East line of the NW1/4 of the NE1/4 of said Section 26 is assumed to bear S 09°55'10" E.

Owner & Subdivider

- (Life Holder)
Kellen, Vicki M
1332 Ridgewood Dr
La Mar, IA 51031
Secretary Owner
- (Deed Holder)
Linder, Barbara Ellen
5011 Oaklawn
Mason, NS 66202
- (Deed Holder)
Kellen, Charles Steven
Ritz, Lori Ann
711 2nd St SE
La Mar, IA 51031
- (Deed Holder)
Vandara, Nid Lee
- (Deed Holder)
Kellen, Bruce Anthony
- (Deed Holder)
Allen, Kathy Sue

SURVEYOR'S CERTIFICATE

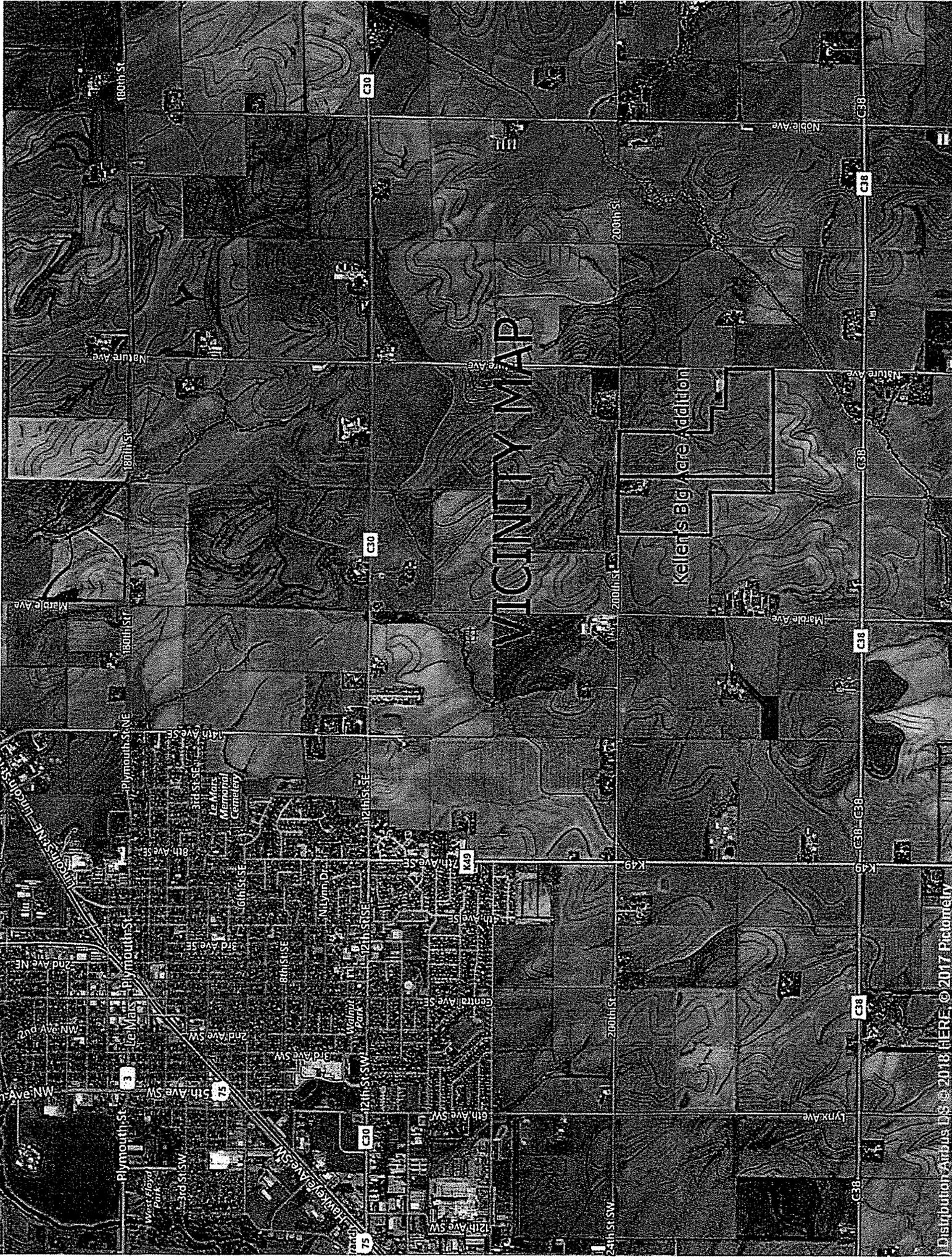
I, DAVID L. WILBERDING, A FULLY LICENSED LAND SURVEYOR UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF IOWA, HOLDING CERTIFICATE NO. 10315, DO HEREBY CERTIFY THAT THIS PLAT COMES AS NEARLY AS I AM ABLE, A MINOR SUBDIVISION TO PLYMOUTH COUNTY, IOWA, IS A TRUE REPRESENTATION OF A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT THE SAME IS LOCATED UPON A LINE COMPRESS THE WHOLE OF THE DESCRIBED PROPERTY. I DO HEREBY CERTIFY THAT THERE ARE CONTAINED IN THIS DESCRIPTION OF THE DIMENSIONAL NUMBERS, BEARS, AND LOCATIONS AS SHOWN ON SAID PLAT, AND THAT THE DIMENSIONS ARE GIVEN AT EACH CORNER OF EACH LOT OF SAID SUBDIVISION.

DATED AT LEHMAN, IOWA

DAVID L. WILBERDING IOWA NO. 10315
 MY LICENSE RENEWAL DATE IS DECEMBER 31, 2019
 Number of Pages covered by this certification = 1



	PLS Inc. 88 Brady Drive Chandler, IA 51011 Phone: 712-448-4212 Office: 712-448-4212 Email: david@plymouthsurvey.com
	DATE REVIEWED: September 2019 Surveyor: David L. Wilberding 88 Brady Drive Chandler, Iowa



VICINITY MAP

Keller's Big Area Addition

CITY OF LE MARS, IOWA

Action	REQUEST FOR COUNCIL ACTION	Date: October 2, 2018
	Description: Ice Cream Days/Sesquicentennial	Item No. E-1

Information:

Mary Reynolds, representing the Sesquicentennial Steering Committee, appeared before the Council under General Discussion on January 16, 2018 outlining a proposed schedule of events and proposed expenses for the 2019 Ice Cream Days/Sesquicentennial Celebration.

Mary will be present to request a commitment from the Council for funding of the 2019 Ice Cream Days/Sesquicentennial Celebration. Much of the cost is up front to reserve spaces and preorder items. Some of the events will generate minimal revenue.

Staff Recommendation:

Administration recommends Council increase the City's contribution to the 2019 Ice Cream Days/Sesquicentennial Celebration to a maximum of \$25,000.

Financial Impact:

Typically, the City contributes \$7,500 towards Ice Cream Days out of Hotel/Motel Tax in the annual budget. Any increased amount for 2019 would also come from Hotel/Motel Tax.

COUNCIL ACTION REQUESTED

Motion to authorize the use of Hotel/Motel Tax to fund the 2019 Ice Cream Days/Sesquicentennial expenses up to a maximum of \$_____.

(No Roll Call)

2019 Steering Committee for Sesquicentennial		Time of day	Description	Budget Expense	Budget Income	Coordinators	Cost to attendees
Sound System usage during event							
Fairgrounds	Friday-Sunday		Rent -- polo, picnic and church	1500		we will need sound systems during the festival	
Beard Competition	start November		beards and mustaches	3,000		Fairground rent	
Commemorative History Book	Months before		Coffee table book about Le Mars' history	200		Micah Lang and Teresa Peity	\$5.00 per entry
Flag of 1869	DONE		1869 flag	xxxx	xxxx	Mary Reynolds, Iris Hemmingson, Rich Zeitlow, Steve Collins, Wayne Marty and Linda Mayrose	Per book fee not set yet.
Marketing	Begins Oct 2018		Advertising, print, tv, social media, etc.	0		Wayne Schipper donated the flag	none
Window displays	5/1/2019		Use historic apparel, fliers, postcards, etc to decorate windows throughout the town -- have one window show what prices were in mid 1800s for food products, flour, eggs, etc.	0		Jessica Brownmiller Tourism will give \$4,000 toward marketing for Sesqui	
Children's poster contest	5/1/2019		have children make colored posters to be displayed - theme Le Mars history Ask LCS and Gehlen art teachers to facilitate drawings before school is out	250		Terri Schroeder, Ann Crosgrove, Shirley Ruhland, Lisa Lancaster, Jenny Kayser, and Sandy Hall	no fee to enter
Commemorative Items	establishing a boutique store for shopping		t-shirts and other memorabilia	1,500		HyVee - Angela Buman Ask LCS and Gehlen art teachers to facilitate drawings before school is out need prizes and ribbons	
Sesquicentennial mural	June 2019 during Sesq		performance art in downtown Le Mars -- a mural will be painted on a building wall in alley	3000		Kylie Peity and Terri Martin	
Quilt auction	held prior to the event - on display during the celebration		sell quilt made by Geri Dreckman need to pay for material and quilting	1000	xxxx	Rich Zeitlow - coordinate the painting	
Miss Sesquicentennial Contest	October -- Nov 18		Choose Queen and court on Nov. 14. Announce the royalty at the Le Mars Chamber Annual Dinner Thursday, January 24, 2019	1000		Linda Mayrose and Pam Hutchins	
Le Mars Arts Center			supplies to allow children to make a free item paper, string, paint, etc.	300		Julie Beileispacher and Alice Ruhland	
Le Mars Library			To allow children to make a free items	300		Judy Mairneau	
Wednesday, June 12, 2019							
Chamber of Commerce Coffee	9:30am to 10:30am					Shirley Taylor	
Car Show	6:00pm		Car show -- Bob's Drive Inn			Blue Bunny Ice Cream Parlor	free
Band Concert	8:00p		weekly band concert featuring historic music and ??? Free ice cream contest awards.			Tri State Cruisers	free
						Sue Ashtenfeiler	free
Thursday, June 13, 2019							

Primebank Ice Cream Social	ICD	6:00pm	Primebank holds an Ice Cream Social -NOTABLES WILL PLAY		Primebank	free
Outdoor Movie - American Bank	ICD	9:15pm	a movie is shown at Olson Cultural Event Center		American Bank	free
Friday, June 14, 2019						
3 on 3 basketball tournament	ICD	9:00am	YMCA		YMCA	\$20.00 a player
Asylum event	ICD	6:00pm	downtown Le Mars		Youth for Christ	free
Gehlen Catholic/St Joseph All School Reunion		6:00pm	at the Le Mars Fairgrounds - handled by the school		Lisa Niebuhr	
Le Mars Community All School Reunion		6:00pm	at the Le Mars Fairgrounds - handled by the school		Carolyn Vance	
Croquet		7:00:00 PM	Set up multiple croquet sets for people of all ages to play at fairgrounds		Deb Vanden Burg & Julie Hurt	free
Childrens activities from 150 years ago that kids can participate in		7:00pm - 8:30pm	Allow children to play games from the mid-1800s to the 1960s --roll the hoop, three legged race, wheelbarrow race, bob for apples, tug of war, jump rope, corn husk dolls, marbles, jacks, chinese jump ropes, hula hoops, soap carving, etc held at the fairgrounds		American Bank will sponsor this activity	free
The Jammers band		8:00pm	Band - Primebank is paying fee		Primebank will sponsor	free
Saturday, June 15, 2019						
Coloring canvas		all five days	children can color a historic picture of Le Mars - need to find a location	400	Julie Hurt and Kylie Pety sponsors	free
Ice Cream Days/Sesquicentennial Parade	ICD	9:00am	Both Ice Cream themed and Sesquicentennial entries - Start at high school - Chamber float will carry Le Mars Royalty --need items to throw	1000	Ice Cream Days Com.	free
Grill and Chill	ICD	9:00am	O'Toole Park		Ice Cream Days Com.	fee
Disc Golf	ICD	9:00am	Disc golf tournament		Ice Cream Days Com	fee
Art in the Park	ICD	10:00am	Art vendors Foster Park		Ice Cream Days Com.	fee
Downtown Architectural Tours		11:30am	Offer tours of the downtown building features Start at the Le Mars Art Center		Le Mars Historic Preservation Commission	
Scavenger Hunt -- downtown	ICD	all five days	Pick up scavenger hunt forms at the Le Mars Art Center -- money for items for winners gift basket	150	Youth on Main Street and Rich Zietlow -- turn in forms to have a chance to win a gift basket	
Through the Years - Outstanding Le Mars Citizens Luncheon		noon	Le Mars' past sparkles with residents who have gained national -- even worldwide -- fame. The Luncheon will honor the legacy of those outstanding individuals and tell the tales of their accomplishments. Lower level convention center - booked Have a booklet made for attendees.start to garner information now	2000	Mary Reynolds, Lisa Niebuhr & Committee Honors Distinguished people from Le Mars' history	fee
Airplane show	ICD	1:00pm ??	??		ICD	
The Browns Concert		1:30pm	No cost to Sesqui --- their business puts on the concerts		The Browns	fee
Veteran stories of the past		2:00pm	Stories of Le Mars vets through the years		Wayne Schipper and Veteran's Park	
Tour of Historical Murals & Alley Art		all five days	Self guided --- pick up a brochure	300	Rich Zietlow	

Cemetery tours	3:00pm	Tour of the cemetery and stories of people who had an impact on our history will be told Printed materials will be handed out	250	Julie Hurt & Deb Vanden Burg	
Polo Match	4:00pm to 7:00pm	Polo game at the Plymouth County Fairgrounds Steve and Danna Schuster & need more sponsors	2,500	Steve Collins and Danna Schuster	free
Fishing Derby ICD	5:00pm	children's fishing event		ICD	
Le Mars Community Theater Play	7:00pm	Historic play location to be determined	300	Le Mars Community Theater - Danna Schuster	Cost \$???
Outdoor Concert- Todd Puetz ICD	6:00pm to 12:00pm	Todd Puetz handles this event		Todd Puetz	FEE
Sunday, June 16, 2019					
Golf Tournament	9:30am	Willow Creek Golf Course		Linda Mayrose and Brian Schulz	fee
Airport fly-in breakfast	ALL MORNING			Tom Mullaly	
Church Service	10:45am	Hold a church service at the fairgrounds		Asking Ecumenical group	free
Pie competition	11:30am	Pie contest with judges ---- location Fairgrounds Ribbons for winners.	150	Ply. Co. Extension	free
Picnic - Birthday celebration	Noon	chicken or barbeque, chips and beverage location fairgrounds	1200	???	people will pay for their lunch --- Cake and ice cream free
Pioneer Village - a step back in time	12:00pm to 2:00pm	History re-enacted at Pioneer Village- have people dress and act like 1800s --- horse drawn carriage rides	500	Angela Buman and	no
Misc		Misc expenses	4200		
TOTAL OF PROPOSED EXPENSES			25000		

CITY OF LE MARS, IOWA

Action	REQUEST FOR COUNCIL ACTION	Date: October 2, 2018
	Description: City Administrator/Staffing	Item No. E-2

Information:

The Council wishes to begin the process of filling the vacant City Administrator position and/or the reorganization of Administrative staffing. The process is anticipated to take a few months to complete. During this time period, the Council wishes to appoint Jason Vacura as Interim City Administrator.

COUNCIL ACTION REQUESTED

Motion to appoint Jason Vacura as Interim City Administrator effective October 2, 2018.

(No Roll Call)

Motion to authorize forming a Committee and seeking an outside consultant to assist in the process of filling the City Administrator vacancy.

(No Roll Call)