



LE MARS FIRE - RESCUE DEPARTMENT

EMERGENCY SERVICES

45 1st Ave. S.W.

P.O. Box 35

Le Mars, Iowa 51031-0035

(712) 546-4023

David Schipper, Chief
Steve Schwarz, Asst. Chief
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MOBILE FOOD TRUCK / BOOTH REQUIREMENTS

INSPECTIONS

All mobile food trucks or booths where cooking operations occur will be inspected prior to opening to the public. This includes carnivals, fairs, festivals and other public events. The Le Mars Fire-Rescue Department will schedule the inspection. There are no fees associated with the fire inspection; however, violations must be corrected before the food truck or booth is authorized for business.

FIRE EXTINGUISHERS

1. Fire Extinguishers are required in all mobile food trucks or booths.
2. Vendors shall have a minimum of one 2A:10BC portable fire extinguisher, mounted in a visible and easily accessible location within the kitchen area.
3. All mobile food vendors who utilize deep fat fryers shall also have a Class "K" portable fire extinguisher for up to four (4) fryers having a maximum cooking capacity of 80 pounds each. For every additional group of four (4) fryers, an additional Class "K" portable fire extinguisher is required.
4. Carnivals with mobile generator(s) shall have a current 3A:40BC extinguisher outside of the generator(s) in addition to the other fire extinguishers.
5. All portable fire extinguishers shall have a current inspection tag, be fully charged, and mounted properly.

TYPE I COOKING HOODS (if applicable)

1. Hood shall be clean and all filters in place.
2. Hood suppression system must be inspected and tagged within the past year.

BAFFLES AND CLOSURES

1. All deep-fat fryers shall have a steel baffle between the fryer and surface flames of any adjacent appliances. The baffle shall be no less than 8 inches in height.
2. A positive closing lid shall be required on the fryers with latching mechanisms that secure it in the open or closed positions. EXCEPTION: Fryers installed under a Type 1 Hood with fire suppression system.

LIQUIFIED PETROLEUM GAS (LPG)

1. LPG containers shall be located and secured on the exterior of the mobile food booth, open to the atmosphere, or, if containers are kept in a compartment, said compartment must be separate from the interior food preparation area. Access to the compartment must be from the exterior of the unit, and compartment floor and exterior door must be vented to the atmosphere.
2. All mobile food trucks or booths with propane shall post a "NO SMOKING" sign next to or directly above the propane bottle and visible to the public. Such sign shall be posted with a minimum of 4 inch lettering.
3. Any hose used to pipe LPG to a device shall be UL or FM listed specifically for LPG service. All couplings, fittings, and any other device shall meet requirements for LPG as outlined in the International Gas Code, NFPA 54 and NFPA 58, or be deemed unapproved and removed from service.
4. LPG tanks shall be located outside the mobile food truck a minimum of 3 feet from the primary means of egress.

EMERGENCY EGRESS

1. Mobile food trucks and booths shall have a clear, unobstructed height over the aisle-way portion of the unit at least 74 inches from floor to ceiling and a minimum of 30 inches of unobstructed horizontal aisle space.
2. Should travel distance from any portion of the interior exceed 10 feet, the mobile food truck or booth shall have a minimum of two exits located remote from each other and so arranged as to provide a means of unobstructed travel to the outside of the booth.
3. The latch mechanism of any exit shall be openable by hand and shall not require the use of a key or special knowledge for operation from the inside. The Secondary exit shall be labeled with the word "EXIT" with a 2-inch minimum letters on contrasting background.

GENERATOR REFUELING

1. The refueling of generators shall be performed in an approved location not less than 20 feet from the mobile food booth.
2. Fuel shall be stored in a UL or FM approved metal flammable liquid safety container in an approved location. Generators shall not be refueled in areas occupied by the public.
3. Generators shall be grounded in an approved method.

EXTENSION CORDS

1. Extension cords shall be grounded, in good condition and free of damage or splices.
2. Total amperage should not exceed that for which the extension cord is designed for.
3. Extension cords shall not extend across aisles or paths of egress that may become a tripping hazard. (EXCEPTION): Cords that are protected by cable covers or other approved manner.



CITY OF LE MARS, IOWA

40 CENTRAL AVENUE SE · LE MARS, IOWA 51031 · PHONE (712) 546-7018 · FAX (712) 548-4976

**City of Le Mars
MOBILE FOOD VENDOR APPLICATION
(Chapter 126 Le Mars Code of Ordinance)
This is NOT your permit**

Applicant: _____ Date of Application: _____
Home Address: _____ Phone: _____

Business Name: _____ Phone: _____
Address _____
Email Address: _____

This application is for (check one): _____ Mobile Food Unit _____ Pushcart _____ Trailer _____ Other
Year _____ Make _____ Model _____ License plate number _____
(provide pictures of all sides including license plate)

Type of food and beverage to be sold: _____
(no alcoholic beverages)

Application for Mobile Food Vendor Permit is for the use on Public Property such as, city street parking area, public parking lots or other public area's controlled by the City of Le Mars. Operation on private property and community permitted events are exempt from obtaining a permit.

(check one)
_____ **Single Use Permit Fee: \$20.** For a specific Date, Time and Location. Expires at the end of day at the time specified
Date: _____ Time: _____ to _____
Location (be specific) _____

_____ **Annual Use Permit Fee: \$100.** Expires on December 31 of the year issued. Annual permit fee is not prorated.
Location (be specific) _____

Issued permits are for a specific unit and are not transferable to another unit. If you have more than one unit to be operating on public property in Le Mars, each unit must have a permit. Issued permits are for a specific location of public property and is not transferable to another location of public property. A new permit application must be completed and new permit must be issued for each location.

Applicant Signature: _____ **Date:** _____

Attach a copy of approval required by the State of Iowa Department of Inspections and Appeals.
Attach copy of Iowa Retail Sales Tax Permit.
Photographs of unit including license plate.

For Office Use Only

Location approved: _____ Yes _____ No Payment received: _____ Yes _____ No
Fire Inspection: _____ Yes _____ No Fire Inspection approved: _____ Yes _____ No Date: _____
Permit approved: _____ Yes _____ No Date: _____

Staff Comments: _____

Signature of Fire Official: _____

Signature of City Official: _____